

# PCR-T465/CE-T100 Quick start guide

**IMPORTANT: FOR PROGRAMMING ASSISTANCE PLEASE CALL TOLL FREE 1-800-638-9228**

## 1 Load the memory protection batteries

User's manual page-7, 8

1. Un-pack your cash register.
2. Open the printer cover and the platen arm.
3. Open the battery compartment cover.
4. Load 3 new SUM-3 ("AA") type batteries into the compartment. Be sure that the plus (+) and minus (-) ends of each battery are facing in the directions indicated by the illustrations inside the battery compartment.



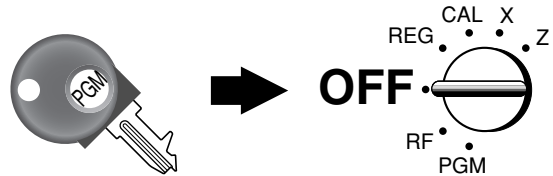
5. Close the memory protection battery compartment cover back into place.

**Replace memory protection batteries at least once every year.**

## 2 Initialize Your Cash Register

User's manual page-9 ~ 11

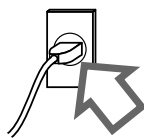
1. Insert the PGM key and turn to the "OFF" position.



2. Install the 58mm thermal paper roll as illustrated and close printer cover.



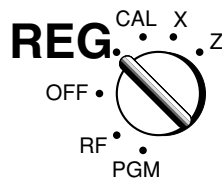
3. Plug the power cord of the ECR into an AC outlet.



The initialization receipt is issued.

```
00-00-2000 00:00
000001
(C) 2002 by CASIO
COMPUTER CO.,LTD.
All rights reserved.
V.402?
INIT.....2
```

Set the key switch to "REG" mode.



## 3 Setting the Time and Date

User's manual page-12

Turn the key switch to "PGM" position.

**Setting the time.**

Example: 1:18PM = 1318

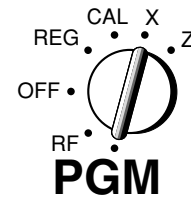
1 3 1 8

Hour Minute

1 SUB TOTAL P appears in mode display

• Enter 4 digits/ • 24 hour format

(to end the time setting)



**Setting the date.**

Example: May 19, 2004 = 040519

0 4 0 5 1 9

Year Month Day

1 SUB TOTAL P appears in mode display

• Enter 6 digits/ • Enter last 2 digits for year set (2004 → 04)

(to end the date setting)

## 4 Setting Tax rates and status

User's manual page-13, 27

**Tax rates**

- A) If you are in an area that uses a tax table for tax calculation, Press the **HELP** key and select 02 for tax table programming and follow the instruction.

1. Issue "Help directory report".

HELP

ENTER NUMBER THEN PRESS <HELP> KEY.

01.HOW TO PROGRAM DATE AND TIME?

Select 02 (Tax table programming).

02.HOW TO PROGRAM TAX TABLE?

2. Issue "Tax table index report".

0 2 HELP

Select your state.

02.HOW TO PROGRAM TAX TABLE?

•SELECT YOUR STATE AND ENTER NUMBER THEN PRESS <HELP> KEY.

0101:ALABAMA  
0201:ALASKA  
0301:ARIZONA  
0401:ARKANSAS  
5001:WISCONSIN  
5101:WYOMING

3. Issue "State tax table code report".

0 1 0 1 HELP

Follow these steps.

PLEASE SELECT YOUR DISTRICT NUMBER FROM BELOW TABLE.

1)TURN MODE KEY TO PGM.  
2)3<SUBTOTAL>  
3)025<SUBTOTAL>  
SET TABLE1  
4)XXXX <CASH>KEY.  
SET TABLE2(IF NECESSARY)  
5)XXXX <CASH>KEY.  
6)<SUBTOTAL>  
XXXX IS DISTRICT NUMBER

ALABAMA  
0101: 4% State  
0102: 4.5% State & Local  
0103: 5% State & Local  
0111: 9% State & Local

B) Programming Tax via "Flat Tax" procedure (No break point)

1. Turn the PGM key to the PGM position.
2. Enter the number 3, followed by the **SUB TOTAL** key.
3. Enter 0125 (for tax table 1) followed by the **SUB TOTAL** key. (Enter 0225 for tax table 2)
4. Enter your tax rate, followed by the **CA/AMT = /TEND** key. Example: For 6% enter the number 6. For 5.75%, enter 5.75
5. Enter 5002, followed by the **CA/AMT = /TEND** key.
6. Press the **SUB TOTAL** key to end tax programming.

Example: Set Colorado state tax 5.25%

3 SUB TOTAL P appears in mode display

0 1 2 5 SUB TOTAL Program code number for tax table 1

5 7 5 CA/AMT = /TEND 5.75% tax rate

5 0 0 2 CA/AMT = /TEND 50 for round off and 02 for Add-on

(to end the setting)

COLORADO
5.75%
5.75
5002

**Tax status**

Your cash register is pre-programmed below.

Department 1 ~ 12: taxable 1 & 2  
Department 13 ~: non-taxable

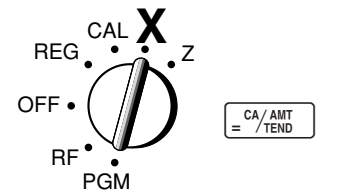
If you need other than this setting for the Department and PLUs, please refer user's manual page-57.

## 5 Daily Management Report

User's manual page-43, 74 ~ 79

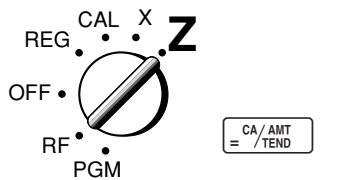
**Read report;**

Turn the key switch to the X position and press **CA/AMT = /TEND** key.



**Reset report;**

Turn the key switch to the Z position and press **CA/AMT = /TEND** key.



For more detailed report information, refer user's manual.

For more specific programming options and operating procedures, that will maximize the benefits of your new cash register, please refer to you user's manual or call 800/638-9228 for further assistance. Thank you for your Casio purchase.